### BODALLA PUBLIC SCHOOL

7 Potato Point Road BODALLA NSW 2545 Phone: (02) 44735257

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#### YEAR 5/6 BERRY SPORT AND RECREATION CAMP

Monday 14th October – Friday 18th October 2019

WHERE: Berry Sport and Recreation Centre

Signed: .....

Parent/Caregiver

COST: The cost of this excursion to parents is \$320.00. We thank the P& C for subsidising this

**excursion \$50** per student. (The cost includes bus transport, accommodation, food and activities for the week). A deposit of \$100 by the 7<sup>th</sup> June is required for your child to attend the Berry excursion which it is non-refundable. Please see below for payment options and ensure all medical information is completed, up to date and returned with your deposit.

Full payment for this excursion is required by the Friday 20<sup>th</sup> September.

We do not want any child to miss out on this excursion so please contact the school now to

make alternative arrangements if required.

**TRAVEL:** We will be hiring the Batemans Bay Public School bus which will be driven by Mr Takacs.

**DEPARTURE:** Monday 14<sup>th</sup> October 8.30am from Bodalla Public School

**RETURN:** To Bodalla Public School Friday 18<sup>th</sup> October at approximately 4.00pm

(Parents will need to organise to pick up students)

Please return the attached medical note, permission note and deposit to the school office by Friday 7<sup>th</sup> June as we have to inform Berry Sport and Recreation centre of numbers attending.

More information for this excursion will be sent home closer to the date. If you have any questions regarding this excursion please do not hesitate to contact the school.

Lynne Princip		
<u></u>	THIS NOTE MUST BE RETURNED TO SCHOOL BY <b>Friday 7<sup>th</sup> June YEAR 5/6 BERRY SPORT AND RECREATION CAMP</b> Monday 14 <sup>th</sup> October – Friday 18 <sup>th</sup> October 2019	
give permission for my child to attend the Year 5/6 excursion to Berry Sport and Recreation Centre from Monday 14 <sup>th</sup> October – Friday 18 <sup>th</sup> October 2019 am aware travel will be by bus.		
	I have included my \$100 Deposit in cash/cheque	
	OR	
	I have paid my \$100 deposit online via POP. My receipt number is(Please see below for details on making an online payment (POP)	
	OR	
	My child will not be attending this excursion	

Date:.....

# <u>MEDICAL INFORMATION - PLEASE RETURN TO SCHOOL WITH YOUR</u> PERMISSION NOTE

Name:		
Special needs of my child which you should be awa please provide full details.		
Medicare number:		
n an emergency I give permission for medical assis	stance to be sought for my child.	YES / NO
also give permission for my child to have a Panad	ol tablet in the event of a headache.	YES / NO
Parent/Caregiver name/s:		
Phone: (Home)	_ (Mobile)	
(Work)	_	
In the event that we are unable to contact you, plea	se provide the name of an alternative	e contact
Name:		
Relationship to Student		
Phone: (Home)	(Mobile)	
Dietary Needs – please identify any special dietary	needs your child requires	
Signed: Parent/Caregiver	Date	

## Making an online payment (POP Payment)

School payments can now be made through our online system. This includes payments for excursions, workbooks, school voluntary contributions or sporting events (this does not include payments for uniforms or canteen). Follow the steps below and your payment will be made in no time at all.

- 1. Go to our school website (by Googling Bodalla Public School).
- 2. On the website there is an orange bar with various options News, Newsletters, Calendar, Gallery, Contact Us, Make A Payment. Select the "Make A Payment" option and follow the prompts. (Do not worry about filling in the Student Registration Number details but do complete all other areas where there is an asterisk or you will not be able to proceed to the next page.)
- 3. Complete student details, your details as the payer and select what the payment is for. Enter the amount to be paid and click on the next button.
- 4. Complete your card details and click next.
- 5. This will process your payment and issue you with a receipt number.
- 6. Write this receipt number on the permission note and return to school.

At school we receive a daily summary of payments which have been made online. These are then processed against the student for our records. It really is that simple, so give it a go. You will no longer have to send money to school with your child or come into the office yourself to make a payment. You will also not need to go to the bank as these payments will come direct from your account details you enter.

This is a secure site and your details are safe.

If you have any questions please contact the school office on 4473 5257.